



Calgary Elite Synchro Board Meeting and AGM Meeting Agenda

September 26, 2021 9:00 AM

Via Zoom

1. Introductions.
Darren Evans (President), Sherri Anwender (Secretary), Shannon Henderson (Treasurer), Jan Debney (Head Coach), Tamara Parenteau (Business Admin), Laurie Healey (Vice President), Tara Schauerte (Director)
2. Call the meeting to order, Secretary to take note of attendees. Confirm quorum.
 - 9:06 Called to order by Darren
 - Quorum made
 - 9 participants attending zoom meeting, in addition to board members mentioned above (Jen&Jordan Davidson, Kristina Nemanova, Keri Isbister, Heidi Schmaltz, Breanne Laidlaw, Beth Bold, Lilia Zuev, Sherri Unrau, Sue Emmond)
3. Approval of agenda. 1st Darren, 2nd Breanne Laidlaw
4. 2020/2021 Financials Approval.
 - o Motion to approve 2021/2022 Financial Statements 1st Darren, 2nd Laurie
5. State of the Club (Darren and Jan).
 - o Financial Health
 - i. 2020/2021 was a struggle to operate
 - ii. We have \$30,000 in the bank but with operating costs this season we will run a deficit
 - iii. Have casino booked for November 1 and 2 to help with costs – we need this money to operate and sustain club for the future
 - o Coaching and swimmers
 - i. -25 swimmers registered with Pre-competitive program
 - ii. – 7 coaches (Beth, Chantel, Jocelyn, Valerie, Kim, Kristin, Jan)
 - o Goals of 2020/2021.
 - i. – will keep the fees the same as last season
 - ii. – volunteering is imperative to save money and keep costs manageable for all
 - iii. – looking for book keeper to volunteer as this is expensive
 - iv. – Sue Emmond has volunteered to shadow Shannon to take on this role
6. 2021/2022 Operating Budget (Darren)

- Motion to approve 2021/2022 Operating Budget – 1st Sherri, 2nd Sue
 - Priority to keep kids swimming and not profit
 - YMCA challenging organization to book pool time with staffing issues and operating difficulties – Quarry Park pool time pushed to November so will continue with Seton
 - Parents are welcome to see budget and financials any time – contact Darren
 - Carrying deficit so volunteering and managing pool time will be essential to keep club afloat
7. Board of Directors for 2021/2022 season.
- Additional Nominations
 - i. – Sue Emmond to become treasure by next quarter
 - Motion to approve the 2021/2022 board of directors below plus any additional. (1st Darren, 2nd Breanne)
 - Darren Evans – President***
 - Sherri Anwender – Secretary***
 - Shannon Henderson – Treasurer***
 - Laurie Healy – Vice President***
 - Tara Schauerte - Director***
8. Parent Handbook (Jan, Jocelyn, Sherri).
- Valuable benefit of competing in sport and long term value of life skills for athletes
 - Note change in times October (see club calendar)
 - Covid Rules
 - Athletes need to complete club health check before practice
 - Masks into facility and onto deck, remove before entering water
 - Very safe social distancing in pool
 - Coaches vaccinated and wearing masks
 - Non vaccinated parents not allowed in facilities
 - Competition
 - Combo like last season with online figures and in person routines
 - Travel on hold depending on what happens with covid restrictions
 - Club water show in December
 - Attendance
 - Team mates depend on each other, so importance of attending all practices with exception of being sick
 - Covid policy essential to follow so don't attend practice if unwell
 - School is important, so practice may be missed for studying and homework
 - Communication
 - Please respond to all coach emails with simple “yes” got it in order for coaches to confirm correspondence
 - Send questions through emails to coaches and Reminder of 24 hour policy for concerns
 - Financials

- Bill monthly with e-transfer or credit card
- 7 payments for season September thru March on the 15th of the month
- Travel costs as we go as we need to see what will happen due to covid restrictions
- Pay invoice asap with 30 day max
- o Volunteering
 - \$1000 deposit with check to fulfill duties
 - Please see attached list of choices and choose one
 - Let Sherri know by the end of September of your choice
 - Casino – lead by Jennifer Davidson
 - All families sign up for 3 shifts with sign up genius coming next week
 - Dates: November 1 & 2
 - Shannon forward banking info to Jennifer
 - Darren needs to fill out forms
- o Clothing
 - Jan will be in touch but intend to keep it simple
 - Team suits will need to be ordered
 - Most clothing not needed until competitions start in January

9. Discussion/Questions.

- None at this time

10. Meeting Adjournment @ 10:35

- o 1st Darren, 2nd Jennifer Davidson